

Meeting of December 12, 2017

The Chairman, Mr. Lutz, called the meeting of the Pennsauken Sewerage Authority to order at 4:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz, Chairman
Mr. Timothy Ellis
Mr. Dennis Archible
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Mr. David A. Luthman, Solicitor
Mr. Marco DiBattista, Treasurer
Mr. Thomas M. Tillinghast, Superintendent

Absent:

Mr. Gregory Schofield, Vice-Chairman

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Ellis and carried to close the public portion.

The minutes of the meeting of November 21, 2017 were presented for approval.

A motion was made by Mr. Archible, seconded by Mr. Pennestri to approve the minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid today is\$317,113.51.

Mr. Ellis moved to pay the bills as presented, seconded by Mr. Archible. On roll call all Commissioners present voted yes. The motion carried.

See Bill List Attached

Utility Balance Adjustment #'s 14528, 14535, 14553, 14587, 14590 and 14594 were presented.

DECEMBER 12, 2017

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$317,113.51

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 11/22/17 to 12/12/17
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE OPERATING MANUAL WIRES/TRANS					
927	11/28/17	PAYROLL PAYROLL ACCOUNT	86,416.63	11/30/17	2059
928	12/05/17	PAYROLL PAYROLL ACCOUNT	48,453.39		2061
929	12/12/17	PAYROLL PAYROLL ACCOUNT	35,304.88		2063

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	170,174.90	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	170,174.90	0.00

OPERATING	OPERATING ACCOUNT	Amount Paid	Ref Num
27718	12/12/17 ABCON AB-CON EXTERMINATING INC.	30.00	2065
27719	12/12/17 ACERBO ACERBO'S AUTO TRIM & LETTERING	450.00	2065
27720	12/12/17 ATPLUMB ATLANTIC PLUMBING SUPPLY CORP	2,388.00	2065
27721	12/12/17 BARTUK BARTUK HOSE & HYDRAULICS	94.37	2065
27722	12/12/17 BOMARK BOMARK INSTRUMENTS INC.	805.00	2065
27723	12/12/17 BURLTIME BURLINGTON COUNTY TIMES	116.36	2065
27724	12/12/17 CANON CANON SOLUTIONS AMERICA, INC.	227.38	2065
27725	12/12/17 CARQUEST CARQUEST AUTO PARTS	10.50	2065
27726	12/12/17 COMCAST COMCAST	270.98	2065
27727	12/12/17 COURIER COURIER POST - DAILY JOURNAL	55.52	2065
27728	12/12/17 CUMMINGS JAMES J. CUMMINGS, JR.	46.10	2065
27729	12/12/17 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,734.00	2065
27730	12/12/17 GALETON GALETON, INC.	732.03	2065
27731	12/12/17 GENSERVE GENSERVE INC	117.00	2065
27732	12/12/17 GRAINGER GRAINGER	3,471.20	2065
27733	12/12/17 GROVE GROVE SUPPLY, INC.	350.79	2065
27734	12/12/17 HAINES Haines Farm & Garden Supply	309.98	2065
27735	12/12/17 HELMRICH HELMRICH TRANS SYSTEM, INC.	684.82	2065
27736	12/12/17 INGRAM WILLIAM INGRAM	46.10	2065
27737	12/12/17 JKRAMER JOSEPH KRAMER	46.10	2065
27738	12/12/17 LOUGHERY BERNADETTE A LOUGHERY	46.10	2065
27739	12/12/17 LUTHMAN DAVID A. LUTHMAN	1,516.63	2065
27740	12/12/17 MACANANY PATRICIA MACANANY	308.05	2065
27741	12/12/17 MIDLANTC MID-ATLANTIC ENGINE SPLY CORP	166.08	2065
27742	12/12/17 MM Municipal Maintenance Co. Inc.	7,306.83	2065
27743	12/12/17 MPWC MPWC	2,460.00	2065
27744	12/12/17 NATBATRY NATIONAL BATTERY COMPANY	119.50	2065
27745	12/12/17 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	115.61	2065
27746	12/12/17 NJAW NEW JERSEY AMERICAN WATER CO	28.00	2065
27747	12/12/17 NJAWSTA NEW JERSEY AMERICAN WATER	90.97	2065
27748	12/12/17 OCC ONE CALL CONCEPTS, INC.	215.00	2065
27749	12/12/17 ORTH WILLIAM ORTH	159.34	2065
27750	12/12/17 PDOYLE PATRICK J. DOYLE	46.10	2065
27751	12/12/17 PHILA PHILA. BUSINESS FORMS INC.	207.00	2065
27752	12/12/17 PITNEYME PITNEY BOWES GLOBAL FINANC SVC	747.00	2065
27753	12/12/17 R ORTH ORTH, REGINA	46.10	2065
27754	12/12/17 REPUBLIC REPUBLIC SERVICES OF NJ, LLC	188.38	2065
27755	12/12/17 RINGRAM RICHARD INGRAM	46.10	2065
27756	12/12/17 RNM RNM CONSTRUCTION LLC	65,680.00	2065

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
27757	12/12/17	SAMS SAM'S CLUB	184.03		2065
27758	12/12/17	SCHWER SCHWERING HARDWARE, INC.	52.59		2065
27759	12/12/17	TM T & M ASSOCIATES	536.70		2065
27760	12/12/17	UNUM UNUM LIFE INSUR CO OF AMERICA	1,224.07		2065
27761	12/12/17	WBMASON W.B. MASON CO., INC.	294.05		2065
27762	12/12/17	WESTMONT WESTMONT HARDWARE, INC.	144.15		2065
27763	12/12/17	WINNER WINNER FORD	52,940.00		2065
27764	12/12/17	WORKNET WORKNET	84.00		2065
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	47	0	146,938.61	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	47	0	146,938.61	0.00
Report Totals					
	Checks:	50	0	317,113.51	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	50	0	317,113.51	0.00

Mr. Archible moved for the approval of adjustments while Mr. Ellis seconded the motion. On roll call all Commissioners present voted yes for approval.

See Journals Attached

The Chairman moved to Old Business:

No old business.

The Chairman moved to New Business:

A. Resolution 17-30 Authorizing Budget Transfer for F/Y 2017.

Mr. Archible made a motion to approve the Resolution. Mr. Pennestri provided the second. On roll call all commissioners present voted yes.

See Resolution 17-30

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report

Mr. Ellis – No Report

Mr. Archible – No Report

Mr. Pennestri – No Report

All commissioners present wished everyone a very safe and Merry Christmas and Happy New Year.

The Chairman asked the Solicitor for his report.

The Solicitor, David Luthman, had nothing to report but wished all a Merry Christmas and Happy New Year.

The Chairman asked the Executive Director, Bill Orth, for his report.

Mr. Orth had nothing to report but wished all a Merry Christmas and Happy New Year.

November 28, 2017
09:03 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	2	Updated Payment Amt:	103.00-	Updated Penalty:	3.85-	Ref Num: 14528
			Updated Total:	106.85-			
	Updated Revenue:	2	Updated Revenue Amt:	106.85-			

November 28, 2017
09:02 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 11/09/17 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id
Outside Buyer	Subseq	Adj Code				Install	Int			
Sewer	20905000-0	CEPHAS, MARK	4705.	3.	17 3 001R	51.50-	0.77-	52.27-	CK	3714998387
		Original Payment Date: 11/09/17	Payment Reference:	14475	5					
Sewer					17 2 001R	51.50-	3.08-	54.58-	CK	3714998387
		Original Payment Date: 11/09/17	Payment Reference:	14475	4					
						Account 20905000-0 Total:		106.85-		

November 28, 2017
10:39 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 1,760.24 Updated Penalty: 0.00 Ref Num: 14535

November 28, 2017
10:38 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
90338000-0 BROWNING HOLDINGS LP	Sewer	402			1,760.24	0.00	1,760.24	CUSTOMER REFUND	11/21/17	1
			Refund Overpayment							

December 1, 2017
11:28 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	6	Updated Payment Amt:	209.85-	Updated Penalty:	3.85-	Ref Num: 14553
			Updated Total:	213.70-			
	Updated Revenue:	2	Updated Revenue Amt:	213.70-			

December 1, 2017
11:27 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY	Batch Type: Payment/Reversal	Batch Date: 11/29/17	Sort By: Sequence
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Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id	
Outside Buyer	Subseq	Adj Code				Install	Int				
Sewer	40270000-0	PARKER, MARVIN	1407.	3.	17 3 001R	51.50-	0.77-	52.27-	CK	115	C
		Original Payment Date: 11/22/17	Payment Reference:	14512	13						
Sewer					17 2 001R	51.50-	3.08-	54.58-	CK	115	C
		Original Payment Date: 11/22/17	Payment Reference:	14512	12						
Account 40270000-0 Total:								<u>106.85-</u>			
Sewer	41358000-0	CASILLA, ELIEZER	1606.	10.	17 4 001R	51.50-	0.00	51.50-	CK	521	C
		Original Payment Date: 11/20/17	Payment Reference:	14507	46						
Sewer					17 3 001R	51.50-	0.00	51.50-	CK	521	C
		Original Payment Date: 11/20/17	Payment Reference:	14507	45						
Sewer					17 2 001R	1.54-	0.00	1.54-	CK	521	C
		Original Payment Date: 11/20/17	Payment Reference:	14507	44						
Sewer					OVRPY 001R	2.31-	0.00	2.31-	CK	521	C
		Original Payment Date: 11/20/17	Payment Reference:	14507	47						
Account 41358000-0 Total:								<u>106.85-</u>			

December 11, 2017
03:28 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	3	Updated Payment Amt:	103.15-	Updated Penalty:	3.85-	Ref Num: 14587
			Updated Total:	107.00-			
	Updated Revenue:	2	Updated Revenue Amt:	107.00-			

December 11, 2017
03:27 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 11/30/17 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert	Num	Yr/Prd	Code	Principal	Penalty	Total	Mthd	Chk	Id
Outside	Buyer	Subseq	Adj	Code				Install	Int				
Sewer	41390000-0	SIERRA, ARELIS	1607.	1.		17	4 001R	0.15-	0.00	0.15-	CK	253	
		Original Payment Date: 11/28/17	Payment Reference:	14522	120								
Sewer						17	3 001R	51.50-	0.77-	52.27-	CK	253	
		Original Payment Date: 11/28/17	Payment Reference:	14522	119								
Sewer						17	2 001R	51.50-	3.08-	54.58-	CK	253	
		Original Payment Date: 11/28/17	Payment Reference:	14522	118								
										Account 41390000-0 Total:		107.00-	

December 11, 2017
03:48 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	2	Updated Payment Amt:	103.00-	Updated Penalty:	3.85-	Ref Num: 14590
			Updated Total:	106.85-			
	Updated Revenue:	2	Updated Revenue Amt:	106.85-			

December 11, 2017
03:47 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 12/01/17 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk	Id
Outside Buyer	Subseq	Adj Code				Install	Int				
Sewer	20384000-0	WOODFORD, WAYNE	4503.	8.	17 3 001R	51.50-	0.77-	52.27-	CK	846	
		Original Payment Date: 11/27/17	Payment Reference:	14588	2						
Sewer					17 2 001R	51.50-	3.08-	54.58-	CK	846	
		Original Payment Date: 11/27/17	Payment Reference:	14588	1						
								Account 20384000-0 Total:			106.85-

December 12, 2017
09:25 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	1	Updated Payment Amt:	51.50-	Updated Penalty:	0.00	Ref Num: 14594
			Updated Total:	51.50-			
	Updated Revenue:	1	Updated Revenue Amt:	51.50-			

December 12, 2017
09:24 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 12/01/17 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id	
	Outside Buyer	Subseq Adj Code					Install Int				
Sewer	60012206-0	ITURRIA, IRIS	3910.	11.	17 3 001R	51.50-	0.00	51.50-	CK	3715685500	v
	Original Payment Date: 11/21/17		Payment Reference:	14513	26						

**RESOLUTION OF THE PENNSAUKEN SEWERAGE
AUTHORITY AUTHORIZING A BUDGET TRANSFER
FOR F/Y 2017**

WHEREAS, the Pennsauken Sewerage Authority having met in regular session on December 12th, 2017; and

WHEREAS, the Authority budget for the year ending December 31, 2017 was adopted on the 13th day of December, 2016; and

WHEREAS, N.J.A.C. 5:31-2.8 provides that all amendments to the budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership; and

WHEREAS, the Authority's Treasurer has found it necessary to increase certain line items and recommends amendments to its budget for fiscal year ending December 31, 2017 and

WHEREAS, the Treasurer has determined there are funds in excess of amounts required to meet expenditures through the end of the fiscal year in certain line items.

NOW, THEREFORE, BE IT RESOLVED that the following transfers be made to the adopted budget of the Pennsauken Sewerage Authority for its fiscal year ending December 31, 2017.

2017 BUDGET TRANSFER ACCT	FROM	TO
ADMINISTRATION		
ADMIN OFFICE STAFF	\$ 3,200.00	
OTHER PROFESSIONAL FEES	\$ 1,300.00	
COMMISSIONERS		\$ 3,000.00
PUBLIC OFFICE LIABILITIES		\$ 800.00
OFFICE SUPPLIES		\$ 700.00
O & M		
SICK TIME SELLBACK	\$ 4,200.00	
PERS		\$ 4,100.00
UNIFORM		\$ 100.00
TOTALS	\$ 8,700.00	\$ 8,700.00

BE IT FURTHER RESOLVED that two certified copies of this complete amendment and resolution be filed forthwith with the Director of the Division of Local Government Services for his certification of the Authority budget so amended.

CERTIFICATION

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 12th day of December, 2017.



Bill Orth,
Secretary

ROLLCALL:

Mr. Lutz - Yes
 Mr. Schofield - Absent
 Mr. Archible - Yes
 Mr. Ellis - Yes
 Mr. Pennestri - Yes

ADOPTED: December 12, 2017

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2017 - DECEMBER 31, 2017
FOR MONTH OF NOVEMBER

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,655,000.00	\$ 153,901.80	\$ 2,390,608.01	\$ (27.25)	\$ 2,657,233.75
4004 COMMERCIAL	1,260,000.00	\$ 197,417.13	\$ 1,483,194.99	\$ 39,909.89	\$ 1,361,189.36
4005 PENALTY	35,000.00	\$ 3,184.88	\$ 38,721.09	\$ 3,409.34	\$ 36,828.66
4002 MERCH	205,000.00		\$ 104,162.55		\$ 208,323.10
4003 C/H	31,000.00		\$ 31,925.00		\$ 9,078.32
4012 OTHER INCOME	3,000.00	\$ 75.00	\$ 1,425.00		\$ 4,822.00
4013 INVEST INT	1,000.00	\$ 370.94	\$ 3,682.10		\$ 3,682.10
4014 TRUSTEE INT	5,000.00		\$ 2,714.44		\$ -
4016 PERMITS (RES)	5,000.00	\$ 230.00	\$ 3,605.00		\$ 3,605.00
4019 PERMITS (COMM)	25,000.00		\$ 1,405.00		\$ 1,405.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00	\$15.00	\$ 75.00		\$ 75.00
4050 INT./NOTES PAY.	500.00	5.83	\$ 266.60		\$ 266.60
Anticipated Balance	-				
TOTALS	4,239,000.00	355,200.58	4,061,784.78	43,291.98	4,286,508.89
		BUDGET	MTD	YTD	REMARKS
ASSETS/CAPITAL		\$ 290,000.00	\$ -		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,658,127.80
PAYROLL	\$24,032.09
REVENUE	\$ 112,530.93
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 54,600.36
R & R	\$ 251,251.44
GENERAL	\$ 255,312.92

Investments under Trustee Accounts:

51,780.98 CD with 1st Colonial Bank @ 1.5% - MATURES 07/23/18
175,875.31 CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/17
75,000.00 CD with 1st Colonial Bank @ 1.50% - Matures 4/29/18
101,997.25 CD with 1st Colonial Bank @ 1.5% - Matures 4/29/2019
269,098.17 Money Market

Principal lend-a-hand balances as of November 30, 2017:

\$ 13,078.73

M. Rawle	\$6,813.97	C. Jimenez	\$568.58
D. Brittin	\$4,649.57	E. Black	\$161.32
D. Peluso	\$700.22		
J. Schonewolf	\$185.07		

Revenue Account Range: 01-00-410-000 to 01-00-430-001 Include Non-Anticipated: Yes Year To Date As of: 11/30/17
 Expend Account Range: 01-01-510-500 to 01-03-600-002 Include Non-Budget: Yes Current Period: 11/01/17 to 11/30/17
 Print Zero YTD Activity: No Prior Year: 11/01/16 to 11/30/16

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
01-00-410-001	Residential	30.25-	2,655,135.63	27.25-	2,657,369.38	0.00	2,233.75	100
01-00-410-002	Merchantville	0.00	205,000.00	0.00	208,323.10	0.00	3,323.10	102
01-00-410-003	Cherry Hill	0.00	31,000.00	0.00	36,464.16	0.00	5,464.16	118
01-00-410-004	Commercial	42,675.01	1,260,000.00	39,909.89	1,361,189.36	0.00	101,189.36	108
01-00-410-005	A/R Penalty	3,976.34	35,000.00	3,409.34	36,828.66	0.00	1,828.66	105
01-00-415-001	Permits - Residential	100.00	5,000.00	0.00	3,675.00	0.00	1,325.00-	74
01-00-415-002	Permits - Commercial	0.00	25,000.00	0.00	100.00	0.00	24,900.00-	0
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	25.00	3,000.00	75.00	8,260.53	0.00	5,260.53	275
01-00-420-002	Application and Inspection Fees	30.00	500.00	15.00	75.00	0.00	425.00-	15
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on Lend-a-Hand Accounts	38.29	500.00	5.83	266.60	0.00	233.40-	53
01-00-425-001	Interest from Operating Fund	266.43	1,000.00	370.94	3,673.20	0.00	2,673.20	367
01-00-425-002	Interest from Trustee Accounts	0.00	5,000.00	0.00	2,709.94	0.00	2,290.06-	54
	OPERATING REVENUES Revenue Total	47,080.82	4,239,135.63	43,758.75	4,318,934.93	0.00	79,799.30	102

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	8,334.00	255,000.00	18,784.00	225,222.01	0.00	29,777.99	88
01-01-510-502	ADMIN Office Staff	25,749.81	300,000.00	18,080.96	234,892.74	0.00	65,107.26	78
01-01-510-503	ADMIN: Commistioners	1,250.00	15,000.00	1,500.00	16,500.00	0.00	1,500.00-	110
01-01-510-600	ADMINISTRATION FRINGE BENEFITTS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabtl	0.00	101,720.00	0.00	101,720.00	0.00	0.00	100
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	2,989.54	50,000.00	3,285.73	38,935.00	0.00	11,065.00	78
01-01-510-603	ADMIN: SUI/SDI/FLI	51.25	4,000.00	14.25	3,011.87	0.00	988.13	75
01-01-510-604	ADMIN: Hospital Benefits	17,536.73	150,000.00	10,888.83	125,893.74	0.00	24,106.26	84
01-01-510-605	ADMIN: Vision, Dental & Rx	5,446.28	57,000.00	3,745.32	48,239.62	0.00	8,760.38	85
01-01-510-607	ADMIN: Sick/Vac Payback	10,295.90	65,000.00	13,553.71	59,519.96	0.00	5,480.04	92
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.63	20,000.00	1,516.67	16,683.37	0.00	3,316.63	83
01-01-510-722	ADMIN: Audit	0.00	36,000.00	0.00	33,770.00	0.00	2,230.00	94
01-01-510-723	ADMIN: Other Professional Fees	787.50	20,000.00	425.00	1,537.50	0.00	18,462.50	8
01-01-510-736	ADMIN: Public Officials Liab.	0.00	7,000.00	0.00	7,703.66	0.00	703.66-	110
01-01-510-750	ADMIN: Office Supplies & Expense	946.46	11,000.00	702.58	11,476.41	0.00	476.41-	104

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-751	ADMIN: Postage	5,000.00	16,000.00	5,000.00	9,735.90	0.00	6,264.10	61
01-01-510-752	ADMIN: Advertising & Printing	806.44	15,000.00	67.84	5,398.43	0.00	9,601.57	36
01-01-510-753	ADMIN: Telephone	1,719.55	23,000.00	2,069.96	17,852.67	0.00	5,147.33	78
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,585.00	0.00	471.79	0.00	3,113.21	13
01-01-510-755	ADMIN: Service Contracts	315.70	15,000.00	659.27	13,943.84	0.00	1,056.16	93
01-01-510-756	ADMIN: Equipment Rental	747.00	4,000.00	0.00	2,241.00	0.00	1,759.00	56
01-01-510-757	ADMIN: Building Utilities	296.55	35,000.00	1,348.86	15,425.00	0.00	19,575.00	44
01-01-510-758	ADMIN: Building Exp. & Repairs	1,010.56	17,000.00	49.99	9,294.81	0.00	7,705.19	55
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	1,445.00	0.00	555.00	72
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	0.00	8,000.00	467.52	5,045.98	0.00	2,954.02	63
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	0.00	32,500.00	0.00	150,000.00	18
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	&&M: Union salaries	113,704.60	943,000.00	102,917.88	798,792.30	0.00	144,207.70	85
01-02-520-506	&&M: Management salaries	26,910.00	195,000.00	14,896.00	178,678.00	0.00	16,322.00	92
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	&&M: PERS	0.00	101,720.00	0.00	105,798.85	0.00	4,078.85-	104
01-02-520-602	&&M: FICA/SOCIAL SECURITY/MEDICARE	14,381.48	95,000.00	13,344.26	78,938.02	0.00	16,061.98	83
01-02-520-603	&&M: SUI/SDI/FLI	69.37	6,000.00	211.69	4,622.71	0.00	1,377.29	77
01-02-520-604	&&M: Hospitalization Benefits	51,902.19	323,000.00	30,402.35	309,324.96	0.00	13,675.04	96
01-02-520-605	&&M: Vision, Dental & Rx	15,930.70	116,500.00	8,456.43	105,492.05	0.00	11,007.95	91
01-02-520-607	&&M: Sick/vac Payback	46,985.41	93,000.00	56,254.50	67,462.50	0.00	25,537.50	73
01-02-520-608	&&M: Uniform Exp.	0.00	8,000.00	0.00	8,091.83	0.00	91.83-	101
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	&&M: Engineer Fees	9,468.28	40,000.00	3,283.50	37,152.64	0.00	2,847.36	93
01-02-520-731	&&M: General Liability/Auto Ins	0.00	27,500.00	0.00	21,200.46	0.00	6,299.54	77
01-02-520-732	&&M: Worker's Comp Insurance	0.00	53,000.00	0.00	43,439.08	0.00	9,560.92	82
01-02-520-733	&&M: Property	0.00	46,500.00	0.00	45,592.61	0.00	907.39	98
01-02-520-735	&&M: Fund Expense (IIF)	0.00	10,000.00	0.00	4,657.88	0.00	5,342.12	47
01-02-520-741	&&M: uninsured liabilities	0.00	10,000.00	0.00	1,798.90	0.00	8,201.10	18
01-02-520-755	&&M: Service Contracts	387.36	30,000.00	1,734.00	22,112.15	0.00	7,887.85	74
01-02-520-764	&&M: Station utilities	11,751.27	200,000.00	9,742.74	123,550.24	0.00	76,449.76	62
01-02-520-765	&&M: Trash Removal	289.64	12,000.00	179.75	2,850.36	0.00	9,149.64	24
01-02-520-766	&&M: Oper & Maint Expense	1,826.03	31,000.00	5,707.09	21,820.10	0.00	9,179.90	70
01-02-520-767	&&M: Safety Expense	154.49	5,000.00	82.20	4,081.82	0.00	918.18	82
01-02-520-768	&&M: Landscaping	0.00	2,000.00	0.00	62.99	0.00	1,937.01	3
01-02-520-769	&&M: Vehicle & Repair Exp	1,180.91	40,000.00	4,885.88	18,404.66	0.00	21,595.34	46
01-02-520-770	&&M: Fuel/Tolls/Mileage Exp	4,620.15	50,000.00	0.00	14,194.03	0.00	35,805.97	28
01-02-520-771	&&M: Collection System Expense	6,290.54	60,000.00	0.00	49,987.80	0.00	10,012.20	83
01-02-520-772	&&M: Emergency Repairs	0.00	140,000.00	0.00	59,706.00	0.00	80,294.00	43

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-773	O&M: Emergency Station Repairs	0.00	130,000.00	0.00	130,089.92	0.00	89.92-	100
01-02-520-774	O&M: Chemicals	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	0.00	648.00	0.00	2,352.00	22
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	11,847.45	0.00	33,702.55	26
01-03-600-002	Bond Debt (Interest)	0.00	6,925.00	0.00	3,462.50	0.00	3,462.50	50
	OPERATING FUND Expend Total	390,652.32	4,239,000.00	334,258.76	3,312,321.11	0.00	926,678.89	78

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	47,080.82	43,758.75	4,318,934.93	390,652.32	334,258.76	3,312,321.11	1,006,613.82

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
	Final Total	47,080.82	43,758.75	4,318,934.93	390,652.32	334,258.76	3,312,321.11	1,006,613.82

Superintendent's Report

Meeting of December 12, 2017

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 72,196 feet of gravity sewer main. 546 feet was root cut and 765 feet was inspected using our CCTV equipment. We responded to 34 calls for service. The call breakdown is as follows:

Main Line stoppages:	4
Vent stoppages:	14
Station alarms:	3
Miscellaneous services:	13

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

December 12, 2017

As there were no items of personnel or litigation, the Chairman requested a motion to adjourn. Mr. Archible moved to adjourn and Mr. Ellis seconded the motion. All Commissioners present signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary